



QUARTERLY NEWSLETTER

Board Meeting

The Board will hold its second regular meeting of fiscal year 2018 on **January 8, 2018 at 9:00 a.m.** in Room 304 of the Alabama State House. Matters or subjects not on the agenda are not guaranteed for discussion at the meeting. **Licenseses who attend the quarterly board meeting will receive hour for hour CE Credits for attending.**

All Board meetings will be held at 11 South Union Street Room 304, Montgomery, AL 36104.

Examination

The Alabama Board of Funeral Service has certified the following individuals with The Conference as having met the qualification to take the Alabama Funeral Director and/or Embalmer Exam:

Carson C. Grimsley	Bernard C. Buggs	Delbert G. Preuninger	Gordan A. White
Dominique D. Harris	Jaynee E. Fontanez	Jessica L. McLane	Patrick O. Tucker
Krysta B. Hall	Louin B. Poston	Sarah B. Mirabal	

Steps to taking the Alabama State Art or Science,:

1. ***Submit application to the Board office for permanent license.***
2. ***Eligibility will be verified and sent to The Conference by the Board staff.***
3. ***Applicants must then go to The Conference website at www.theconferenceonline.org to submit their exam application and payment.***
4. ***Please keep in mind, processing takes anywhere from 2-3 business days. The Conference must have your eligibility, application, and payment to schedule. You will be notified through email once you have been processed and you are able to schedule.***

The Conference

As stated in previous notices, the Alabama State Funeral Director and Embalmer's exams will be given by The Conference through Pearson VUE testing centers at five locations statewide. The exam fees and applications are to be submitted by the applicant to The Conference. The state license fees, applications, and affidavits shall be submitted to the Board office.

The Conference: www.theconferenceonline.org

Phone: 479-442-7076

Pearson VUE:	Birmingham	Decatur	Dothan	Mobile	Montgomery
	205-982-2063	256-552-0667	334-671-7007	251-343-2601	334-409-9355

State Law Exam Procedures

The Alabama LRR Exam (formerly called “State Law Exam”) was given by The International Conference. Beginning December 1, 2017, the LRR exam will no longer be given by The Conference. The Board or the Board staff will be administering the exam in Montgomery, AL once a month. The procedures for taking the exam after December 1, 2017 are on the Board’s website at www.fsb.alabama.gov under the “Forms” and the “Law” tab labeled as “State Law (LRR) Exam Procedures”. The dates for the LRR Exam and the deadline for registration are as follows:

Alabama State Laws, Rules, and Regulations (LRR) Exam Schedule			
Deadline to Qualify	Exam Date	Funeral Directors/ Embalmers Exam Time*	Cremationist Exam Time*
December 4, 2017	December 11, 2017	9:00 a.m.	10:30 a.m.
January 2, 2018	January 8, 2018	1:00 p.m.	2:30 p.m.
February 8, 2018	February 15, 2018	9:00 a.m.	10:30 a.m.
March 8, 2018	March 15, 2018	9:00 a.m.	10:30 a.m.
April 2, 2018	April 9, 2018	1:00 p.m.	2:30 p.m.
May 10, 2018	May 17, 2018	9:00 a.m.	10:30 a.m.
June 14, 2018	June 21, 2018	9:00 a.m.	10:30 a.m.
July 9, 2018	July 16, 2018	1:00 p.m.	2:30 p.m.
August 9, 2018	August 16, 2018	9:00 a.m.	10:30 a.m.
September 6, 2018	September 13, 2018	9:00 a.m.	10:30 a.m.
October 9, 2018	October 15, 2018	1:00 p.m.	2:30 p.m.
November 8, 2018	November 15, 2018	9:00 a.m.	10:30 a.m.
December 6, 2018	December 13, 2018	9:00 a.m.	10:30 a.m.

Background Checks

The *Code of Alabama 1975, Title 34 Section 13* requires a Criminal History Background Check be conducted for applicants as listed below:

	License/Certification	Code of AL, 1975
	Reciprocal Funeral Director and/or Embalmer License	§ 34-13-51
	Funeral Director License	§ 34-13-70
	Embalmer License	§ 34-13-91
	Cremationist License	§ 34-13-120.1
	Apprentice Funeral Director and/or Embalmer Certification	§ 34-13-130

The applicant must submit the following items to complete the criminal history background check:

- ☐ Completed “ALEA Application” signed by applicant and **two witnesses OR notarized.**
- ☐ The required copy of a valid photo identification.
- ☐ A classifiable copy of your own fingerprints taken by an authorized law enforcement agency as required on a FBI “Applicant” Fingerprint Card (i.e. blue card). Containing the Alabama Board of Funeral Service ORI number.
- ☐ **\$37.00 Fee payable to “Alabama Board of Funeral Service”**

The procedures and required applications for a background check are located within the application packet for the license(s) being applied for and on the Board’s website at www.fsb.alabama.gov under the “Forms” tab.

REQUIRED IDENTIFYING INFORMATION

The following required identifying information must be on every non-detachable ankle bracelet and combustible cremation container identifying the human remains contained within:

1. First and Last Name
2. Date of Death
3. Name of Funeral Home



Board Appointments

Pursuant to §34-13-20, Code of Alabama, 1975, funeral directors and embalmers of Alabama gathered in Montgomery on October 2, 2017 to select nominations for districts which terms expire December 31, 2017. The following nominees were submitted to the governor for appointment to Board for the next four years:

District Three	District Four	District Six	District Seven
Tony Taylor Phenix City	Bart Kirtland Boaz	Calvin Meadows Montevallo	Mary McInnis Eutaw
Lance Brooks Phenix City	Ann Williams Cullman	Heath Bowen Alabaster	Jimmy O'Bryant Thomasville
Darrell Seroyer LaFayette	Jennie Buggs Attalla	Byronda Williams Bessemer	Annie Bushelon-Holt Fairfield



At the last meeting, the Board approved the following for licensure:

Funeral Director

Timothy G. Cole

George M. Mallory

Shaun C. Burnett

Larry W. White

Funeral Director & Embalmer

Chenell M. Martin

April N. Condif

Andrea Maxwell

Warren C. Cauthen

Samuel C. Hood

Vernon L. Langley

Thomas B. Snell

Shanie T. Davis

Establishments

Dunklin & Daniels Funeral Home

Buy-out

Camden

Dunklin & Daniels Funeral Home

Buy-out

Greenville

Ward Wilson Funeral Home

Buy-out

Dothan

Norwood Funeral Homes

Buy-out

Sulligent

Norwood Funeral Homes

Buy-out

Guin

Reactivations

Funeral Director

Embalmer

Apprentice Embalmer

5

3

1

<i>Active Licenses as of December 1, 2017</i>						
<i>Establishments</i>	<i>Mortuary Service</i>	<i>Funeral Directors</i>	<i>Embalmers</i>	<i>Practical Embalmers</i>	<i>Apprentice Funeral Directors</i>	<i>Apprentice Embalmers</i>
475	0	1522	814	58	196	128

<i>Crematory</i>	<i>Cremationist</i>					
51	1					

<i>Lapsed Licenses as of November 1, 2017</i>						
<i>Establishments</i>	<i>Mortuary Service</i>	<i>Funeral Directors</i>	<i>Embalmers</i>	<i>Practical Embalmers</i>	<i>Apprentice Funeral Directors</i>	<i>Apprentice Embalmers</i>
0	0	55	28	1	92	76

License status can be verified at www.fsb.alabama.gov under the “Licensees” tab.

Crematories Opened Before October 1, 2017

Please submit your Crematory Registration Form, that was mailed to your establishment back in November. The Board is requiring all crematories to complete the registration form listing the name of the employees that will seek a license as a cremationist.

All crematories shall be under the full charge and supervision of a managing cremationist who is licensed by the board as both a funeral director and cremationist and listed on the application as the managing cremationist 34-13-120(b)(5). (List the current employee that **will be named** as managing cremationist.)

Inspection Citations

The following inspection citations have been issued for violations of the funeral service law:

Inspection Type	Question	Fine Amount
Annual Inspection	Are price cards displayed on each casket?	\$100
Annual Inspection	Are there 8 full size adult caskets on the premises?	\$300

Alabama Board of Funeral Service Consent Agreements July 1, 2017 to October 2, 2017

Case No.	Charge	Penalty
ABFS17-0023	Failed to have proper professional instruments - § 34-13-1(a)(18)(a) and Administrative Code 395-X-6-.01	Fined \$200.00
ABFS17-0025 (1)	<ol style="list-style-type: none"> 1. failed to maintain an identification system that ensured its ability to identify the human remains in its possession throughout all phases of the cremation process, in violation of ALA Code § 34-13-121(g). 2.. failed to maintain a record of required information as prescribed by the Board, in violation of ALA Code § 34-13-121(h). 3. failed to cremate human remains in combustible cremation containers, in violation of ALA. Code § 34-13-121(i). 4. willfully misrepresented facts regarding a matter under investigation, in violation of ALA. Code § 34-13-56(a)(2)(z). 5. demonstrated incompetence by not complying with cremation procedures, attestation of identity, and proper record keeping, in violation of ALA. Code § 34-13-121. 6. the former managing funeral director and embalmer of Alabama Funeral Homes, failed to be in full charge and control of the establishment, in violation of ALA. Code § 34-13-112. 	<p>Fined \$3000.00</p> <p>Funeral Director and Embalmer license suspended for 30 days (September 30, 2017 – October 30, 2017)</p> <p>1 year probation.</p>

CONTINUING EDUCATION

The Alabama Board of Funeral Services will offer continuing education credit to licensees that attend quarterly board meetings.

Approved Continuing Education Providers 2016-2018 (10-2-2017)

Academy of Graduate Embalmers

770.445.3180
academyga@aol.com

ABFS

334.242.4049
www.fsb.alabama.gov

**Alabama Department of Public Health
Center for Emergency Preparedness**

334.206.7935
tim.hatch@adph.state.al.us

AFDA

334.956.8000
www.alabamafda.org

AFDA&MA

www.alabamafdma.org

Alabama National Cemetery

205.665.9039
quincy.whitehead@va.gov

**APEX (continuing education
solutions)**

800.769.8996
apexces.com

**Aurora Matthews Funeral
Solutions**

800.457.1111
auroracasket.com

Batesville Casket Company

812.934.7500
batesville.com

**CANA-Cremation Association of
North America**

312.245.1077
cremationassociation.org

Community Grief Support

205.870.8667
ssweatcgss@bellsouth.net

Cost Segregation Services, Inc.

256.683.3397
greg@costsegregationservices.com

Dignity University

713.525.7348
dignity.university@Sci-us.com

Elite Professional Education, LLC

888.857.6920
www.elitecme.com

**Federated Funeral Directors
Association**

217.391.5701
smayfield@ffda.com

Federated Insurance

507.455.5340
arwillert@fedins.com

Funeral CE (a service of Web CE)

877.332.8480
www.Funeralce.com

Funeral Compliance, LLC

865.405.7085
brad@365osha.com

FuneralContinuingEducation.com

718.608.6000
www.funeralcontinuingeducation.com

Funeral Direct Ed

272.505.8746
funeraldirected.com

Funeral-Smart.com

204.952.7741
info@funeral-smart.com

**Georgia Funeral Directors
Association**

770.592.8002
sboling@gfda.org

Insight Institute

405.810.9501
glenda@insightbooks.com

**International Cemetery, Cremation and
Funeral Association**

703.391.8400
danielo@iccfa.com

**International Order of the Golden
Rule**

800.63.8030
www.ogr.org/webinars

**Jefferson County Funeral
Directors and Mortician
Association**

205.786.6288
arringtonfuneralhome@gmail.com

Jefferson State Community College

205.856.7847
vriley@jeffstateonline.com

Kate-Boylston Publication

732.730.2586
tparmalee@ucg.com

Matthews International

800.327.2831
matthewscremation.com

Memoriams, by Ancestry

303.268.1537
jvosburg@memoriams.com

Mississippi Funeral Directors Association 601.978.1920 kathleen@tattmangroup.com	Mobile Memorial Gardens Funeral Home 251.661.7700 service@mobilememorialfunerals.com	NFDA&MA 770.969.0064 ndfma.com
NFDA 800.228.6332 nfda.org	National Funeral Professionals Association 251.441.7688 tristatemorturay@gmail.com	Practicum Strategies 800.731.4714 pshomestudy.com
Professional Partners, LLC 309-828-2415 professionalpartnersonline.com	R. Bruce Wilson 256.717.5166 bwilson9@tds.net	Royal Funeral Home, Inc. 256.534.8481 info@royalfh.com
Scott's Chapel Hill Mortuary 334.377.1511 chapelhill@centurytel.net	Selected Independent Funeral Homes 847.236.9401 stefanief@selectedfuneralhomes.org	Smalls Mortuary Inc. and Cremation Services 251.990.3929 smallsmortuary.com
Stericycle, Inc. 716.481.7572 RLBestNY@gmail.com	Tennessee Funeral Directors Association 615.321.8792 office@tnfda.org	Thanos Institute 800.742.8257 www.thanosinstitute.com
The Dodge Company, Inc. 800.443.6343 seminars@dodgeco.com	The North American Division of the British Institute of Embalmers 207.841.6330 sallybelanger@comcast.net	Van Hoose & Steele Funeral Home 205.759.5736 bad.madison@yahoo.com

CONTACT THE PROVIDER FOR DETAILS ON APPROVED COURSES

No endorsement is intended or made of any link, product, service or information either by its inclusion or exclusion from the Alabama Board of Funeral Service website.

*The Alabama Board of Funeral Service
would like to take this time to wish everyone a*

*Happy and Safe
Holidays!*

Thank you for all you do!

